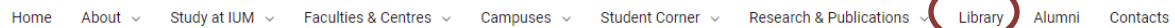


Title: Using "One way stop search" on EDS - IUM Library

Introduction: "One Search" is a powerful feature within EBSCO Discovery Services (EDS) that enables you to search across multiple databases and resources simultaneously. It streamlines your research process by providing a single entry point to access a wide range of academic materials that have been curated from high-source databases.

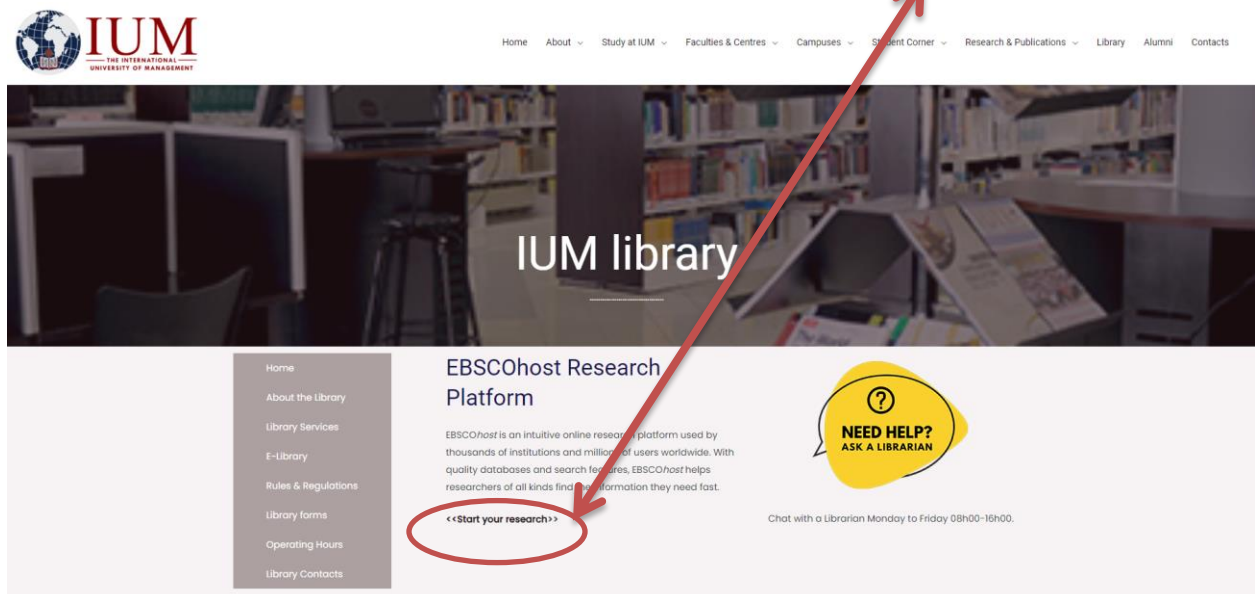
STEP 1: Go to the IUM website www.ium.edu.na; click on the 'IUM Library' tab.



Home About ▾ Study at IUM ▾ Faculties & Centres ▾ Campuses ▾ Student Corner ▾ Research & Publications ▾ **Library** Alumni Contacts

Getting Started with "One Search"

STEP 2: Access EDS: Start by visiting the IUM library's website and navigating to the EDS platform by clicking on "start research"



The screenshot shows the IUM library website. At the top left is the IUM logo. The navigation menu includes Home, About, Study at IUM, Faculties & Centres, Campuses, Student Corner, Research & Publications, Library, Alumni, and Contacts. Below the navigation is a banner image of a library with the text "IUM library". Underneath the banner is a sidebar with links: Home, About the Library, Library Services, E-Library, Rules & Regulations, Library forms, Operating Hours, and Library Contacts. The main content area features the "EBSCOhost Research Platform" section, which includes a description of the platform and a button labeled "«Start your research»" circled in red. To the right of this section is a yellow speech bubble icon with a question mark and the text "NEED HELP? ASK A LIBRARIAN". Below the speech bubble is the text "Chat with a Librarian Monday to Friday 08h00-16h00".

STEP 3: You will be directed to the credential page

Sign In

User ID

Password

[Forgot your MyEBSCO password?](#)

Sign In



NB: When requesting the login credential through the email - library@ium.edu.na remember to indicate your **student number** (students only)

Staff members should use their **IUM email** and **not** their email

STEP 4: Navigating through the search results

In the "One Search" search bar, enter your keywords or research topic. Be as specific as possible to obtain relevant results.

"Research Starters" offer brief, reliable overviews of topics, concepts, or terms related to the user's search query. These overviews are typically presented in the form of short articles or summaries

STEP 5: Navigating through the search results (cont.....)

The publication provides a journal on the topic searched.

business ethics

All filters (1) Online full text Peer reviewed All time

Advanced search

Results: 1,212,230

Relevance

PUBLICATION
Peer reviewed | Journal
Business Ethics: A European Review
Subjects: Social Sciences -- Social sciences (General);
Business and Economics -- Business and Economics (General...
ISSN: 0962-8770; 1467-8608
Search this publication
About this publication →

RESEARCH STARTER
Ethical Responsibilities of Business.
This article explores the ethical responsibilities of business. *Business ethics* became a hot-button issue...
Research Starters: Business, 2021
Other topics: [Business, Ethics and Society.](#)
Read more →

One can also search within the journal using the search box. To view more about this journal on the topic click "*about this publication*"

Click on *all filters* to refine your search

business ethics

All filters (1) Online full text Peer reviewed All time

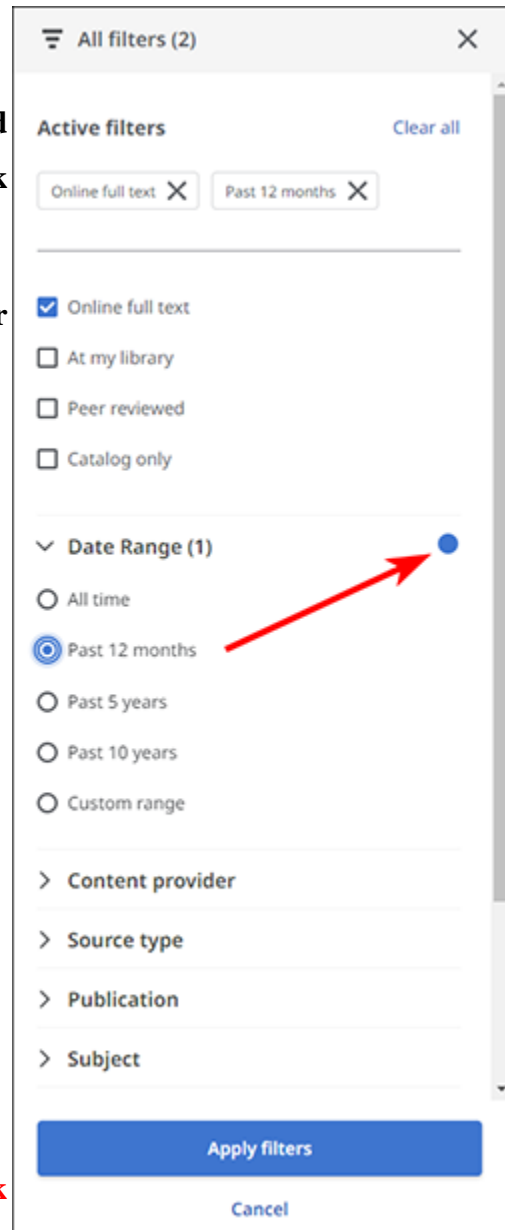
Results: 1,212,230

Refining Your "One Search" Result

After clicking the All Filters button, the Filters panel is displayed on the right side of the screen.

- Use the arrows to expand facets and display the available filters for each one. Click the arrow again to collapse it.
- Facets displaying a yellow dot indicate a filter in that facet has been applied.
- Available facets may include:
 - Subject
 - Publication
 - Publisher
 - Language
 - Geography
 - University
 - Collection
 - Lexile Range

When you are done modifying the applied filters, click the Apply Filters button to refresh your results.



STEP 6: Retrieving articles, journals and books

Click on *access options* to retrieve the *source type* that you are looking for

Peer reviewed | Academic Journal


Developing Moral Muscle in a Literature-Based *Business Ethics* Course.

Moral subjectivity (e.g., reflexivity, perspective-taking) is a necessary condition for moral development. However, widely used approaches to *business ethics* education, rooted in conceptualizations of ethical development as objective and...

Subjects: [BUSINESS ethics](#); [BUSINESS students](#); [MORAL development](#); [MORAL education](#); [STUDENT ethics](#); [ETHICS education](#)

Published in: Academy of Management Learning & Education, Mar2023, [Business Source Premier](#)

By: [Brokerhof, Inge M.](#); [Sucher, Sandra J.](#); [Matthijs Bal, P.](#); [Hakemulder, Frank](#); [Jansen, Paul G. W.](#); [Solinger, Omar N.](#)

[Access options](#)  [View details](#)


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[Access options](#)  [View details](#)

-  Online full text
-  PDF

Click either on *the online full text* or *PDF* to get access to the article

Business Ethics Quarterly Special Issue on: Organizational *Ethics* of Life and Death.

Click *view details* to view more information on the article

STEP 7: Using a tool

Save items to folders for easy organization

When you click on view details or the title of an article or a book, note the following useful tool (Top right of the page)

The screenshot shows a user interface for an academic journal article. On the left is a 'My dashboard' sidebar with links for Overview, Projects, Saved, Searches, Viewed, and Holds & checkouts. The main content area displays the article title 'Developing Moral Muscle in a Literature-Based Business Ethics Course.', a snippet of text, subject tags, and author information. A dropdown menu is open in the top right corner, showing options: Cite, Add to project, Share, and Download. A red arrow points from the 'Save items to folders for easy organization' text to the 'Add to project' option. Another red arrow points from the 'When you click on view details...' text to the dropdown menu. Red arrows also point from each menu option to its respective explanatory text box.

Cite: This tool allows users to generate citations for the articles and sources they find on EBSCO

Project: The "Project" feature allows you to create and manage research projects. You can save articles, organize them into folders, and make notes or annotations to keep track of your research.

Share: The "Share" feature enables users to easily share articles or sources with others. You can send links to articles, export citations, or share content through social media or email.

Download: This tool lets you download full-text articles or documents for offline access. You can typically choose from different formats (e.g., PDF) for downloading.

STEP 8: Click the account icon in the upper-right corner and select **Create an account**.

The screenshot shows a search results page for "business ethics" on the EBSCO database. The search bar contains "business ethics" and has a clear and search icon. Below the search bar are filter buttons: "All filters (1)", "Online full text", "Peer reviewed", and "All time". The results count is "Results: 1,213,779".

The first result is a "PUBLICATION" titled "Business Ethics: A European Review". It is marked as "Peer reviewed | Journal". The subjects listed are "Social Sciences -- Social sciences (General); Business and Economics -- Business and Economics (General...". The ISSN is "0962-8770; 1467-8608". There is a search box for this publication and a link "About this publication ->".

The second result is a "RESEARCH STARTER" titled "Ethical Re...". It includes a snippet: "This article ex... business. Bus...". There is a link "Read more ->".

The "MyEBSCO" overlay is open, showing a user profile icon, the text "Hello, researcher!", and a "My preferences" link. Below this is a section titled "MyEBSCO account benefits" with a list of features: "Create projects", "Download eBooks", "Save your research", and "Sync to the mobile app". At the bottom of the overlay are two buttons: "Create an account" (highlighted with a red box) and "Sign in to MyEBSCO".

Fill in your information including name and email address, and create a password.

Create your account

Already have an account? [Sign in.](#)

First name

Last name (optional)

Email address

Create password

Show

- ✗ One number
- ✗ One special character
- ✗ Do not include email address
- ✗ Six character minimum
- ✗ Do not include username
- ✗ Do not include common phrases

Personal data retention and usage

- Yes, I consent to the collection of this personalized data which will allow EBSCO to provide me with a personal account. I understand the processing of my personal data is covered under my institution's contract with EBSCO. I acknowledge that EBSCO will collect and process my personal data including the categories and purposes of use for such data as described in EBSCO's [Privacy policy](#) and [What information is collected and how it is used.](#)

Create account

Account benefits



Sync with the mobile app

Take your research on the go. Search, read and listen in the app!

[iOS](#) | [Android](#)



Download eBooks

Access thousands of eBook titles to read and download.



Create projects

Keep your research organized within custom projects.



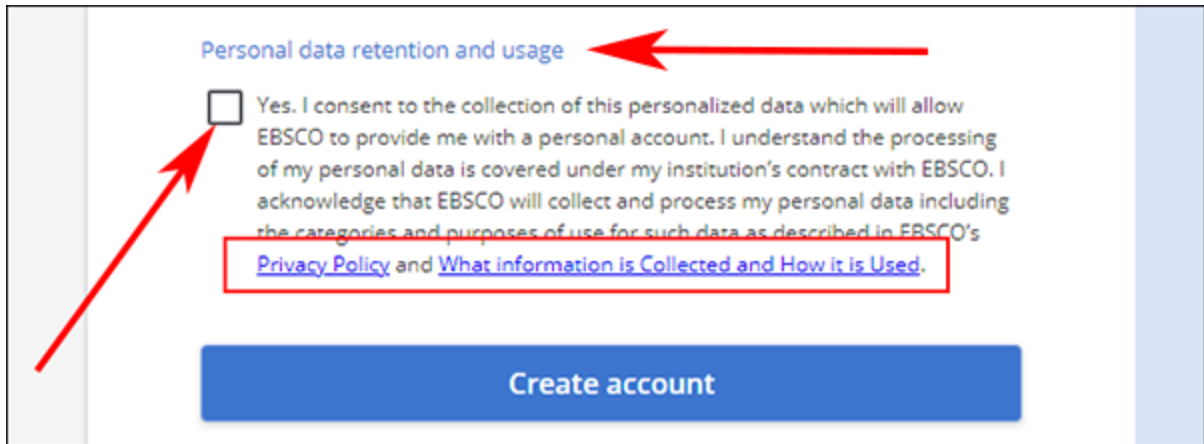
Save your research

Never lose your search queries, or documents again.

Note: An email address is required to create a new personal account. When signing in to your account, your email address is your user ID.

Check the box to consent to EBSCO's Personal Data Collection and Usage policy.

You can read EBSCO's Privacy Policy, information on what information is collected, and the Personal Data Collection and Usage policy by clicking the links. If you opt to not consent to the policy, you will be unable to continue creating an account.



Click Create an account. If your information was accepted, a message appears that confirms your account has been created. To log into your account, click the Click here link and provide your login credentials. You should note the username and password you created so you can log in at a future session.

STEP 9: Using the concept map

The new Concept Map provides a more visual and interactive approach to exploring topics with artificial intelligence. The primary purpose of Concept Map is to allow users to interactively and visually explore related concepts to construct effective EDS search queries, yielding relevant, specific EDS results.



Selected concepts

computer security

SEE FULL RESULTS

CONTENT PREVIEW

Preview of 8,036,666 results

Computer Security : ESORICS 2019 International Workshops, IOSec, MSTEC, and FINSEC, Luxembourg City, Luxembourg, September 26-27, 2019, Revised Selected Papers
By Apostolos P. Fournaris; Man...
Published: Dec 31, 2019

Computer Security : ESORICS 2020 International Workshops, CyberCPS, SECPRE, and ADIoT, Guildford, UK, September 14-18, 2020, Revised Selected Papers
By Sokratis Katsikas; Frédéric Cu...
Published: Dec 31, 2019

Computer Security : ESORICS 2019 International Workshops, CyberCPS, SECPRE, SPOSE, and ADIoT, Luxembourg City, Luxembourg, September 26-27, 2019 Revised Selected Papers
By Sokratis Katsikas; Frédéric Cu...
Published: Dec 31, 2019

Computer Security : ESORICS

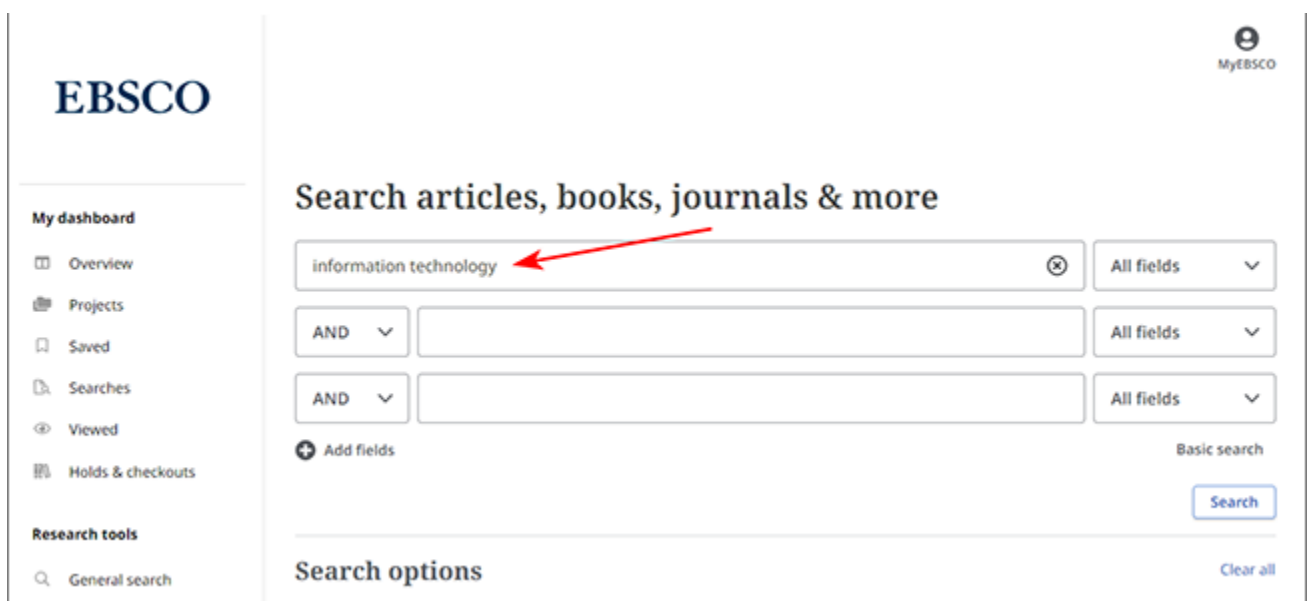
To use Advanced Search: BOOLEAN operators

Click the **Advanced Search** link below the search box on the General search screen.




Note: Any limiters selected on the General Search screen will be applied to searches conducted with Advanced Search.

Enter your search terms in the first search box on the Advanced Search screen.



Choose a citation search field from the **All fields** drop-down list (for example, search in only the Title field of the citation).



The screenshot shows a search interface titled "Search articles, books, journals & more". On the left is a "My dashboard" sidebar with links to Overview, Projects, Saved, Searches, Viewed, and Holds & checkouts. Below that is a "Research tools" section with a "General search" link. The main search area contains a search box with "information technology" and a clear button. Below it are two search boxes, each with an "AND" operator dropdown. A red arrow points to the "All fields" dropdown menu on the right, which is open and shows options: "All text", "All fields", "All text", "Author", "Title", "Subject terms", and "Journal title (journal...)". At the bottom right of the search area is a "Clear all" link.

Click the Boolean operator drop-down menu to combine the search box entries with **AND**, **OR**, **NOT**. (Default is AND)



The screenshot shows the same search interface as above, but with the Boolean operator dropdown menu open. The first search box contains "information technology" and the second contains "software engineering". The dropdown menu shows "AND" selected, with "OR" and "NOT" as other options. A red arrow points to the "AND" option in the dropdown. To the right of the search boxes are dropdown menus for "All text", "Subject terms", and "All fields". At the bottom right, there is a "Basic search" label, a "Search" button, and a "Clear all" link.

You can select another Boolean operator, keyword, and search field in the third search box set.

Click the **Add fields** link below the search boxes if you would like to add more lines of search to your advanced search.

STEP 10: How to get online assistance:

For online assistance please make use of the 'Ask a Librarian' services by clicking this icon.

Alternatively, you can access the service on the library webpage

Clicking on Ask-A-Librarian' will direct you

NB: Staff members: should use staff email or indicate your name and faculty

Students should enter their name and Student number

Messages that do not identify the sender as an IUM student/staff will not be attended to.

Please leave a message. The Librarian will get back to you shortly.

Your email:

Your name:

Message:

Send

Should you
training pl

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